



**WOOTTON and EAST HUNSBURY PARISH COUNCIL**  
**Wootton Community & Sports Centre, Curtlee Hill, Wootton, Northampton, NN4 6ED**  
**Tel: 01604 705055 Fax: 01604 705777**

**MINUTES OF MEETING OF THE WALK IN THE PARK COMMITTEE**

**Thursday 20<sup>th</sup> January 2011 at 19:00pm**

**Present: Cllrs. Eldred, Patel, Nunn. Peter Jones**

**1. Opening Procedures**

- a. To receive and approve apologies for absence – Jenny Evans and Matt Parsons
- b. Confirmation of [Minutes](#) from December 2010 .– it was resolved to approve the minutes as correct
- c. Declarations of interest - none

**2. Acts** – discuss what we have so far- Acts have been agreed and contracts are being signed. They will be launched on the 1<sup>st</sup> February

Event will open at a 6.00pm, 6.30pm – disco, provided by Radio Northampton. 1<sup>st</sup> Act will be on at 7.00pm. Saturday night line up agreed. Local bands have been selected. Wootton's Got Talent to be judged and the Youth Team also have an event.

Advertising also to be made via Facebook and Twitter.

**3. Staffing** – how many staff do we need. Budget has been formulated Agency staff not being used. Security Companies are being approached. The intention is to employ security staff for the duration of the event and an hour afterward to ensure safe dispersal of groups.

6 additional bar staff to be recruited by the centre for the event only.

Graham will be catering for acts and staff. Tickets to be issued to relevant people.

Office staff – Pauline and Caroline.

EMOs – 2 per day needed on shifts.

**4. Youth Group** – discuss role and involvement – carried forward to next agenda due to Jenny's absence.

**5. AOB**

Peter Jones explained his plans for launching the event – publicity, interviews. Radio Northampton will advertise the event and the Chronicle and Echo will be invited. Competitions to be ran for tickets.

Link advertising to be arranged – CH

Website being updated by Chris Freeman

New Logo is being designed for approval.

Stalls to be available on the Friday as well as the Saturday

Invitations to be sent to local MPs/Mayor etc. VIP area to be created.

Cheque to presented to the Air Ambulance – JN organising

Meeting closed at 8.30pm

**6. Date of Next meeting – Wednesday 9<sup>th</sup> February 2011 at Wootton Community & Sports Centre**

