



**WOOTTON and EAST HUNSBURY PARISH COUNCIL**  
**Wootton Community & Sports Centre, Curtlee Hill, Wootton,**  
**Northampton, NN4 6ED**  
**Tel: 01604 705055 Fax: 01604 705777**

**MINUTES OF MEETING FOR THE PARISH  
COUNCIL**

**Wednesday 20<sup>th</sup> April 2011**

**Present**

Jonathan Nunn (Chair), Suresh Patel, Yvonne Rayner, Gary Gurney, Des Savage, Stewart Bartley, Jean Penny, Brandon Eldred (left early), Andre Gonzalez De Savage.

**Also Present**

Jenny Evans  
Pauline Whittall (Minute taker)  
Kayleigh (Youth Council)

**1. Opening Procedures**

- a. Apologies – Cllrs: André Gonzales de Savage (arrived during meeting following urgent hospital appointment), Russell Collard (work commitment), Neal Prescott (holiday). Cllr Eldred apologised that he would have to leave the meeting early. No other apologies received.
- b. Confirmation of the minutes from March 2011  
**It was resolved to sign the minutes as a true record**
- c. Declarations of interest,  
**None**

**2. Police and Public**

No members of the public or police were present and no issues were raised.

**It was resolved to bring the following item forward.**

**3. Youth – update**

JE reported that the youth group had had a very successful day today (20<sup>th</sup> April) working on the Road Safety Project. It had originally been decided to do a drama piece but this changed to a film that has been shot today. The young people from the various youth projects had been involved in the whole process including the filming (with expert

assistance). JE stated that she planned to approach the primary schools in the area with a view to showing the film to appropriate age groups.

Today was also the Seniors Group celebration for St George's Day and the members of the youth group joined the seniors for lunch. This was very successful and JE and Cllr Penny are going to discuss the two groups working together in the future.

JE reported that both Youth Projects (Wootton and Blacky More) are running well. BMC is smaller but consistent. The membership of the two groups is quite different.

There have been some incidents of unsociable behaviour. JE is working closely with PCSO Edgehall to combat this. There have been some issues of fighting.

JE also reported that she has a group of homeless volunteers working within the group. These are working towards Youth Achievement Accreditation. The work will involve work in both office and sports and the aim is to assist these volunteers into jobs.

#### **4. Community Centre Working Party – update**

**Cllr Gurney** on current activity at the community centres:

The Ops Manager has now been appointed – Ted Paterson. The Ops Manager is reviewing all area's costs etc. In particular BMC - The bar prices at WCSC have been reviewed and increased following the budget and stock take report.

Cllr Penny is assisting the ops manager in reviewing the range of wines stocked. The Ops Manager is also looking at the beers and ciders.

The stock take showed a slight increase in GP – the target is 62 – 64%. The new bar prices should assist this.

The coffee machine is not cost effective to repair so is going – it was suggested that the coffee machine be put on Ebay for spares or repair to see if some money could be recouped.

The Glass Washer is also not cost effective to repair so is being replaced.

Staff Rotas are working well.

**It was resolved to note the report and resolved to put the coffee machine on Ebay**

#### **5. To Consider Storage Requirements for the Trailer**

Storage of the trailer was considered:

There are three options to consider:

- a) Secure storage compound between the Centre (WCSC) and the MUGA – cost around £1600.
- b) NBC Garage – NBC not keen as garages are supposed to be for cars – weekly rental cost.
- c) An additional container – This would give badly needed additional storage (for us and rental groups) in addition to the trailer – cost around £1000.

It was suggested that a new container should be double ended so that a dividing partition could be installed therefore allowing rental groups to use the container without having access to W & EH property. Racking should be installed and tidying up should be done (both in the container and the office).

Following discussion **it was resolved to purchase a second container.** (Both containers to be painted green) with a space in between for the trailer which could be shackled at 4 points to the containers.

## **6. Opportunity to work with Northampton Town Football Club.**

**Cllr Eldred and Cllr Nunn** had an exploratory meeting with the club following an idea that they could use WCSC as extra space for their schools of excellence as they badly need additional facilities. In return for 9 hours use of the facilities for their youth team they would improve the facilities by installing a 3G pitch. When NTFC were not using the pitch WEHPC could rent it out at around £40 per hour. A discussion followed and the following points would need to be considered:

- Where would the pitch go?
- What effect (if any) would it have on the existing MUGA, Football Pitches and Cricket Boundary?
- Could the play area be re-sited?
- Would the local community still be able to use the MUGA?
- Need to revisit who owns what land – David Wilson Homes needs to be contacted again.

**It was resolved that Cllrs Nunn, Gurney and Eldred would meet NTFC for further discussion and a working party may need to be set up in the future.**

## **7. Adopting terms of reference:**

The draft terms of reference had been circulated prior to the meeting:

**It was resolved that all committees should meet monthly**

- Finance 1<sup>st</sup> Wednesday after 27<sup>th</sup> of the month
- Community Centres 1<sup>st</sup> Friday of each month

Terms of reference for Walk in the Park need to be reviewed. But meeting dates would be less structured, dictated by the event (generally meetings increase as the event gets nearer).

**Following a discussion it was unanimously resolved to dissolve the planning committee and to replace it with a planning working party.** The chair of the working party and clerk could review most applications. The working party could be called upon to meet and discuss more complex applications. There would be a monthly report to the full council meeting for their consideration.

**It was resolved to adopt these terms of reference with the amendments detailed above.**

## **8. Job Description for Councillors:**

These were circulated before the meeting and feedback was as follows:

- It was suggested that there should be a space for signature and date (voluntary) and that at next meeting each councillor is given a copy (which they can choose to sign or not).
- It was suggested that that NCALC are asked to review the job description and any feedback reflected in the final document.

9. The job description notes the duty to attend meetings and it was resolved that attendance records should note apologies received and not received and this should be reflected in the minutes and displayed on notice boards.

#### **10. Removal of dog bins.**

There was discussion for and against. This had been discussed at previous meetings and there was a question whether NBC would empty bins that hold dog waste. Cllr Gonzalez De Savage was not present at time of discussion.

It was resolved that prices should be sought to replace dog bins with ordinary waste bins where required and that the contract for emptying dog bins be reviewed.

#### **11. Finance**

**a. It was resolved to approve the items for payment in April.**

It was requested that items paid for from grants should be highlighted.

It was requested that the headings to be repeated on all pages.

**b. The draft asset register was discussed.**

There was a question regarding how the assets should show for the external audit.

It was resolved to check this and circulate the final register with a response for approval.

#### **12. Administration and Service Requests**

Cllr Rayner stated that the slip road to the A45 was now open.

Cllr Penny reported that there was a drain blocked outside the Working Men's Club.

Cllr Bartley to chase up and streetdoctor lighting issues relating to Taylor Wimpey.

Cllr Gonzalez De Savage drew attention to the new NCC lighting policy – commencing in June certain street lights will be deactivated, these will be identified by a sticker on the lamp post. If no sticker then the light should be working.

Cllr Savage said that the flower tubs were looking bad and need maintenance. Cllr Penny said that the green on Green Lane looked lovely and that she had been asked why we don't ask residents to water etc. It was decided that we could look into a scheme to adopt a planter or tub.

Cllr Savage said that as we had 2 members standing down we should send a letter of thanks. Cllr Nunn asked for it to be minuted that the council would like to thank Neal Prescott and Gary Pickett for their hard work whilst they were councillors and to say that they will be greatly missed but the council wished them every success in the future.

PW reported that the new printer had arrived and was in use and asked how we should dispose of the 2 old ones. It was decided that they should be put on Ebay along with the coffee machine. Cllr Bartley asked what progress had been made on name plates for meetings. It was decided that names should be printed and laminated and these could be put into wooden holders at each meeting (EMO's to make holders).

#### **13. Date of next meeting**

The next meeting will be at East Hunsbury Library on Wednesday 18<sup>th</sup> May at 7.30pm.

Meeting closed at 10.45pm

Signed:

Date