



WOOTTON & EAST HUNSBURY

# **WOOTTON and EAST HUNSBURY PARISH COUNCIL**

**Wootton Community & Sports Centre, Curtlee Hill, Wootton, Northampton, NN4 6ED**  
Tel: 01604 705055 Fax: 01604 705777

## **MINUTES**

**Meeting of the Parish Council held at**  
**Wootton Community and Sports Centre, Curtlee Hill, Wootton, NN4 6ED**  
on Wednesday 16th September 2009 at 19:00pm

**Present:** Cllr. Nunn, Gonzalez De Savage, Bartley, Gurney, Pickett, Collard

### **1. Opening Procedures**

- a. To receive and approve apologies for absence – Apologies received from J. Penny & D Savage (Hols), N. Prescott and B. Eldred (work commitments), Y Rayner (sick) it was resolved to approve the apologies.
- b. Declarations of interest – None

### **2. Police and Public session (15 minutes maximum)**

Ron Calvert represented the Police – Crime in the area has decreased from 39.2% to 32%, some antisocial behaviour had been noted in August but the majority of crimes were linked to neighbour disputes. The Police van and increased foot patrol is being planned for Halloween.

A member of the public spoke about the problems with School Parking – RC informed that only 3 tickets had been issued in 2 years – he will speak to Paul Beard to see if this issue could become a focus immediately. He also informed that Insp. Linley is looking for Police volunteers to act as liaison officers in the Parish and that the Surgeries held at WCSC on a Saturday were to be held at alternate venues to encourage attendance.

School parking is a major issue in the Parish and it was agreed to chase the request for Traffic Wardens in the area and liaise with the schools to restart communication with parents thorough letters home. There is an issue with cars parking on the grass verge it was suggested that wooden posts were placed on these areas to stop people parking there. JS to speak directly to Andrew Leighton.

the Councillors for the work the PCSOs and Police provide to

Concerns were raised again regarding the drains in Wootton – JS to contact M Hill for a response and ask Andrew Leighton at NCC for a yearly inspection to be carried out ASAP. It was also agreed to carry out a survey of the drains and plot them on the Parish Map.

Sue Rose Assistant Principle for Caroline Chisholm School attended; the school want to donate work within the local community she will liaise with G Pickett and J Penny to determine a 3 year plan. A survey of needs is the next step which Sue will organise with the Council. Thanks were passed back to Caroline Chisholm School for their support of the Youth Group.

### **3. Road Safety for children attending Caroline Chisholm School and update on Wootton Primary school – parking concerns**

A report was presented to the Council from Mr P Bartley regarding proposals to move the crossing for Caroline Chisholm School – Councillors felt the proposal made a lot of sense and it was agreed to arrange an onsite meeting with Andrew Leighton.

Wootton Primary School were unable to provide a representative from the School to attend the Parish Council meeting due to a Governor’s meeting been held at the same time. The Headmistress agreed to add Parking on the agenda with a view to holding a Working Party involving the Parish Clerk to address the ongoing parking issues.

### **4. Walk in the Park – to consider constituting a full committee for walk in the park and operating a separate bank account.**

A proposal to create a full committee and a separate bank account was presented by S Bartley for the Council to review. The proposals were approved by all Councillor’s present.

### **5. Storage at WCSC – to consider purchasing the container.**

A quotation was reviewed to purchase and move the current storage container with a view to racking the inside out, to improve storage at the centre. G Pickett suggested that an area adjacent to the WCSC car park was reviewed for possible storage facilities – former council garages site. It was decided to review the possibilities and feed back at the next parish council meeting.

A second proposal for a shed to be erected at the rear of the centre for football was approved.

### **6. To approve additional phone lines for the Parish office.**

Two quotations were received to install four lines into the parish office with a view to improving communication to the centre and also enabling broadband to have a separate line. It was resolved to approve the quotation from BT.

Play England is to be attended on Saturday with a view to equipment for 8 to 13 year olds in WCSC, East Hunsbury and Simpson Manor. A consultation is needed to determine resident's views and a representative from Play England will work with us to move the project forward.

## **8. Works required for WCSC recreation ground**

With the continuation usage of the recreation ground the football pitches have become over used and at the Community Centre meeting it was decided to close the pitches between the 1<sup>st</sup> May and 30<sup>th</sup> June 2010 to allow a programme of works to be carried out .

Chair of the Community Centre Gary Gurney asked the Council for approval of the quotation received from our current contractor. A letter for the football teams will be sent now to give sufficient notice.

The works required were approved subject to the procurement of the works being posted on the 'Source Northamptonshire' website which is the local authority tender website portal for authority work and contracts of over £5000 in value. It was accepted that if no other company came forward then the current quote would be accepted as other companies had failed to supply quotes even after various requests by the council.

## **9. Review of objectives set for the year**

Simpson Manor – JS to obtain a copy of the 106 agreement from the Borough and organise a meeting to move the transfer forward. The developers need to be contacted to carry out work to tidy up the land.

Neighbourhood Watch – agreed to advertise Neighbourhood Watch via the PCSOs section of website and at the centres.

Logo – it was agreed to place the new Logo for the Parish Council on Dog Bins, play equipment, shelters, EMOs clothing and illuminated ones at Parish office. It was also suggested that a list of emergency contact numbers was published so a member of the public could use them if necessary.

Notice boards – a review of current notice boards to be carried out with suggestions for moving and replacement where necessary.

A further dog bin (near to Co-op) was requested by G Pickett.

Roundabouts – it was agreed that we would approach Park Landscapes to see if they would sponsor a roundabout.

## **10. Finance**

- a. To approve the payments made in August & September 2009  
It was resolved to approve the payments.

to sort to purchase 10,000 flower bulbs for the Parish  
to approve the purchase – 3 quotations to be obtained.

### **11. Exclusion of press and public**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

### **12. Personnel Matters**

Cllr Beales has not attended a meeting for 11 months and it was resolved to therefore discontinue her involvement and declare a vacancy. which would be placed on the next months agenda and so opening up opportunities for others to be involved.

Councillors gave very positive feedback on Rob Wallace's work during Dave Cooper's absence it was agreed to review his salary and areas of responsibility during the pay review via the Finance and HR meeting.

The proposed new office structure and additional EMO roles were discussed, the 30 day Consultation was explained. Following a discussion it was unanimously resolved to approve the new structure to bring it into effect from the 1<sup>st</sup> October 2010.

### **13. Administration & Service requests**

S Bartley proposed that Councillor's meet with a view to "walking the parish" to determine areas that may need work. All to meet on the 3<sup>rd</sup> October 8.30am.

A. Gonzalez De Savage requested that we should tidy up the roundabouts in the parish as soon as possible as the Parish Council had some years back requested to take over the maintenance of them from NCC with a view to addressing the quality of landscaping and visual amenity. We also need to correctly brand the roundabouts with the Parish logo to take ownership of the spaces and instil greater pride in our Parish. It was also suggested that a joint display sign could be put together if there was a sponsorship agreement with a landscaping company etc. - JS to ensure that the EMOs carry this out and the large planters as a priority the two missing planters from Water Lane and the two new planters for Simpson Manor to be installed over the next week

### **14. Post reviewed**

Meeting closed at 11.40pm

Date of next meeting: October 21<sup>st</sup> 7.00pm WCSC



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