



# ***WOOTTON and EAST HUNSBURY PARISH COUNCIL***

***Wootton Community & Sports Centre, Curtlee Hill, Wootton, Northampton, NN4 6ED  
Tel: 01604 705055 Fax: 01604 705777***

## **MINUTES OF MEETING FOR FINANCE & HR COMMITTEE**

*on*

Wednesday 16th<sup>h</sup> December 2009 at 18.00pm

**Present: Cllr Savage (Chair), Y Rayner (Vice-Chair), J Nunn, A Gonzalez-De-Savage, S Bartley,  
N Prescott.**

### **1. Opening Procedures**

- a. To receive and approve apologies for absence - none
- b. Confirmation of [Minutes](#) from 28<sup>th</sup> October 2009 – the minutes were reviewed and it was resolved to sign them as correct.
- c. Declarations of interest - none declared.

**2. Presentation by Chris Edge – Advantage Edge Finance package** – a presentation was made by Chris Edge. The current position was discussed and a review given of the reports available. Discussion was held around the need to only use one bank account to enable the new package to be used more efficiently. This change will be discussed fully at the next finance meeting.

**3. Review half year accounts for Parish and WCSC** – this item was carried over to the full parish council meeting as time ran out.

**4. Review forecast for second half of year** – this item was carried over to the full parish council meeting as time ran out.

**5. Discuss budgets for 2010/11** – this item was carried over to the full parish council meeting as time ran out.

**6.** It was resolved to ensure that all job descriptions for new structure would be in place by the next parish council meeting in January 2010

Meeting closed at 8.20pm

**7. Date of Next meeting – Wednesday 24<sup>th</sup> February 2010**